

Wormwood Scrubs Charitable Trust Committee Agenda

Wednesday 21 June 2023 at 6.30 pm

Online - Virtual Meeting

Watch live on YouTube: [youtube.com/hammersmithandfulham](https://www.youtube.com/hammersmithandfulham)

MEMBERSHIP

Administration
Councillor Alex Sanderson (Chair) Councillor Bora Kwon Councillor Dominic Stanton
Co-optees
Stephen Waley-Cohen (to be appointed) Faye Thomas (to be appointed)

CONTACT OFFICER:

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Corporate Services
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Date Issued: 13 June 2023
Date Updated: 14 June 2023

Wormwood Scrubs Charitable Trust Committee

Agenda - 21 June 2023

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1. APPOINTMENT OF CO-OPTED MEMBERS	4 - 5
To approve the appointment of Sir Stephen Waley-Cohen and Faye Thomas as non-voting co-opted members.	
2. APOLOGIES FOR ABSENCE	
3. DECLARATIONS OF INTEREST	
If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.	
At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.	
Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.	
Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.	
4. MINUTES OF THE LAST MEETING	6 - 11
To approve the minutes of the meeting held on 8 March 2023 as an accurate record.	
5. MANAGER'S REPORT	12 - 31

6. DATES OF FUTURE MEETING

To note the dates of future meetings:

6 September 2023

12 December 2023

6 March 2024

Agenda Item 1

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Wormwood Scrubs Charitable Trust Committee

Date: 21 June 2023

Subject: Appointment of co-opted members

Report author: Debbie Yau, Committee Coordinator

Responsible Director: David Tatlow, Director of Resources

SUMMARY

This report sets out the appointment of the Committee's co-opted members.

RECOMMENDATION

The Committee is asked to agree the appointment of Sir Stephen Waley-Cohen and Faye Thomas – Friends of Wormwood Scrubs Representatives as non- voting co-opted members for 2023/2024.

Wards Affected: College Park & Old Oak

Our Values	Summary of how this report aligns to the H&F Values
Building shared prosperity	Co-opting members from Friends of Wormwood Scrubs would enable the Committee to better manage the affairs of the Trust.
Creating a compassionate council	Working with co-opted members, the Council could ensure the Trust achieves its charitable objectives via the work of the Committee.
Doing things with local residents, not to them	Reflecting residents' needs by the co-opted members when the Committee considers the various projects in and around the Scrubs.
Being ruthlessly financially efficient	Gauging the expert advice at the Committee meetings from the co-opted members at a cost depicted in para. 4 below.
Taking pride in H&F	Showing care and taking pride in the environment and ecology of the Scrubs which have been in co-opted members' aspirations.
Rising to the challenge of the climate	Scrutinising the Scrubs' projects to

and ecological emergency

ensure they meet the Council's net zero target by 2030 and help preserve the ecology of the environment.

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

1. Local authorities have a general power under the Local Government Act 1972 to co-opt persons from outside their membership to any committee appointed under the Act other than those established to regulate or control finance.
2. The terms of reference of the Wormwood Scrubs Charitable Trust Committee, as approved by Full Council, make provision for the co-option of two non-voting members to its committee.

Terms of office

3. The non-voting co-opted role of the Friends of Wormwood Scrubs has been nominated by the Trust. The co-opted members' period of office will expire at the end of the municipal year and the Committee will then decide whether these positions will be reappointed for a further year.
4. Co-opted members are each entitled, should they elect to receive it, to an annual allowance of £549.36. Co-opted members are entitled to the same travel and dependent carer allowances as Councillors.

Appointment of Co-opted members for 2023/2024

5. Sir Stephen Waley-Cohen, currently a co-opted member, is recommended to be reappointed for the municipal year 2023/2024.
6. At the Committee meeting on 8 March 2023, Miriam Shae stood down from her position as co-opted member. Members are invited to consider an application received from The Friends of Wormwood Scrubs for its Representative Faye Thomas to be appointed as a non-voting member to this Committee. Faye is a trustee of the Friends of Wormwood Scrubs, local resident and keenly engaged on all matters relating to the Scrubs.

LIST OF APPENDICES

None.

Wormwood Scrubs Charitable Trust Committee Minutes

Wednesday 8 March 2023

PRESENT

Committee members: Councillors Alex Sanderson (Chair), Bora Kwon and Dominic Stanton

Co-opted members: Miriam Shea and Stephen Waley-Cohen

Advisors to the Trust: Steve Hollingworth (Assistant Director, Leisure, Sports and Culture), Osama El-Amin (Trust Manager), Vicki Abel (Wormwood Scrubs Development Manager), Simon Ingyon (Head of Parks and Leisure), Carmen Lomotey (Principal Corporate Accountant) and Nicholas Falcone (Senior Corporate Accountant)

Clerk: Debbie Yau

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE LAST MEETING

Matters Arising

Stephen Waley-Cohen (co-opted member) asked about the feasibility study on the vehicular access to the Scrubs and the appropriate rent payable by the Council for the non-scrub use of the depot at the Scrubs.

In relation to the feasibility study, Osama El-Amin (Trust Manager) noted that the substation route for the Scrub Lane would be the preferred vehicular access for emergency vehicles in the future. As the project would involve considerable cost, an update would be provided to the Committee at its June meeting after obtaining the quotations and further study on the investment return. Stephen Waley-Cohen suggested the study to include mitigation measures for affected wildlife and vegetation. On the depot at the Scrubs, Osama noted that the percentages of different usage were being figured out before a market rent on non-scrub use could be worked out. He undertook to provide an update after the meeting.

ACTION: Osama El-Amin

RESOLVED

The minutes of the meeting held on 14 December 2022 were agreed as an accurate record.

4. MANAGER'S REPORT

HS2 (High Speed 2)

Vicki Abel (Wormwood Scrubs Development Manager) presented the HS2 - Under Track Crossing (UTX) site update and SBS site update. In reply to the Chair's concern about the SBS site, Vicki noted that the Heras fencing might come down when the site had reached good enough reinstatement after sufficient seeding which should happen in April 2023. Stephen Waley-Cohen (Co-opted member) noted that some timber fencing that had existed for a long time did provide good demarcation to preserve some areas from human disturbances. He considered it necessary to replace those parts that had been removed or damaged. Vicki noted that the embankment was still there, and the conditions of the area should still be the same before the construction. She undertook to ask for fencing replacement as part of the reinstatement.

Osama El-Amin (Trust Manager) outlined the surveys under HS2. In reply to the enquiry of Miriam Shea (Co-opted member) about the boundary of the surveys, Osama noted that the surveys would be conducted along the northern boundary of the Scrubs, taking samples of anything in or on the area of the land within the boundary parallel to the railway line. This was done in relation to the station platform to be built opposite the railway side. To mitigate the effects of the construction, it was necessary to carry out ecological or archaeological investigations on the affected land.

AEM (Alternative Ecology Mitigation) Masterplan

Vicki Abel introduced the final amendments made to the AEM Masterplan and the details of the next steps.

Miriam Shea asked about the timing of and inclusion of maintenance work in the Masterplan. On timing, Vicki noted that after working with the cost consultant and drawing up the procurement strategy based on the detailed design, tendering would proceed, and the actual cost of works would be known towards the end of summer. It would then take advantage of the autumn and winter seasons for planting trees and shrubs. Actual works might commence at Springtime the following year, and it was estimated that all the works would be completed in 6 to 12 months from the date works started on site. As regard the management and maintenance of the woodland, Vicki said that the management plan would last for 10 years and cover all the woodland and meadow areas, including the sinc (site of importance for nature conservation) area on the western side.

Stephen Waley-Cohen appreciated that the Masterplan had taken on board many of the comments made by the Friends of Wormwood Scrubs (FoWWS), however, except the location of the pond. He shared the negative comments of the pond in Ravenscourt Park made by a FoWWS and hoped the Committee could learn lessons from it.

Site Entrance Improvements – OPDC Grant

Osama El-Amin updated members on the site entrance improvements funded by OPDC grant. He noted that picnic benches would be installed along the access routes to the Wulfstan Street and Braybrook Street.

The Chair appreciated that the improvements had made the site entrance much safer for local residents and visitors.

Braybrook Playground – HS2 Environment and Community Fund

Osama El-Amin presented the item and outlined the event held earlier to officially open the playground by pupils of Old Oak Primary School who supported the co-design of this playground. This committee was asked to consider whether to install low level wooden fencing around the perimeter of just this playground, or to do the same for the older playground adjacent to the new playground and around the outdoor gym area.

In reply to Councillor Dominic Stanton's enquiry, Osama El-Amin confirmed that the older playground, the new playground and the outdoor gym area were three separate areas. Stephen Waley-Cohen opted to install fencing for all three areas and considered that alternative quotes should be invited having regard to a recent installation of wooden fencing elsewhere outside London at a significantly lower cost. He also hoped that some shrubs or hedges could be planted outside the fence to improve the ecology, and the cost might be met by HS2 Environment and Community Fund. The Chair said that the Committee would decide between the options upon the receipt of the quotes.

Hedge Laying

Osama El-Amin updated members on the hedge laying work done so far and the need for an accredited facilitator to lead the delivery of the remaining session with volunteers who would be accredited upon completion of the ecological enhancements.

KDFC Pitch Re-surfacing/ Extension at LCS

Steve Hollingworth (Assistant Director, Leisure, Sports and Culture) presented the purpose and time scale of the project. He said that while the time scales would depend on workloads and the weather, efforts would be made to minimise the time public pitches were out for use.

FoWWS Scrubs Watch – Ecology Measurement Scheme

Osama El-Admin presented the item. Members noted that the FoWWS had begun their 'Scrubs Watch' initiative that directed users to submit their logs via digital platforms, which would be fed into the on-site ecologist's database to build an even better picture of the natural habitats. Miriam Shea understood that the birding-related activities were going well while it was still early in the season for flora. She noted that the HS2 Environment and Community Fund could be the source in terms of external funding.

Tree planting – corporate volunteers

Vicki Abel updated members on the number of tree whips and shrubs planted by the corporate volunteers and as part of the HS2 reinstatement of the SBS site.

WSCT Forecast Financial Year 2022/23 & WSCT Budget Financial Year 2023/24

Carmen Lomotey (Principal Corporate Accountant) briefed members on the WSCT Forecast for 2022/23, including the net income outturn and the income forecast both of which were currently forecast as more than the budgeted.

Councillor Dominic Stanton requested for a breakdown on the income from forecasted pay and display (P&D) for weekdays and weekends. He hoped to find out why the car park income had gone down instead after the lockdown was over and subsequent to the introduction of weekend parking. Carmen Lomotey agreed to provide the information after the meeting.

ACTION: Carmen Lomotey

Stephen Waley-Cohen asked about interest on cash balances as the interest rate was rising. Councillor Stanton also noted about the high yield under a one-month deposit contract with interest of 3.3%. Carmen Lomotey and the Chair explained the risk that might be involved as quick access to the monies in the account would be needed throughout the year. Besides, the income might not materialise as forecast. Nevertheless, Nicholas Falcone (Senior Corporate Accountant) undertook to work with the colleagues in the Treasury to see if there could be a higher return from interest on cash balances.

ACTION: Nicolas Falcone

Law Enforcement Team (LET) Update

On behalf of Neil Morrison who had sent his apology for absence, Steve Hollingworth presented the update for the details of LET's work in and around the Wormwood Scrubs from 1 December 2022 to 26 February 2023.

RESOLVED

The Committee agreed to

1. Note the HS2 updates, including the UTX site update, the conduct of a range of surveys along the northern boundary of the Scrubs and the SBS site update.
2. Approve the final version of the AEM Masterplan and note the next steps.
3. Note the completion of site entrance improvements.
4. Decide the installation of low-level wooden fencing pending the quotations.
5. Note the successful hedge laying this season.
6. Note an update from the KDFC pitch re-surfacing/extension project.

7. Note the Friends of Wormwood Scrubs project – Scrubs Watch.
8. Note tree planting that has taken place this season.
9. Note the WSCT Forecast for Financial Year 2022/23.
10. Approve the WSCT Budget for Financial Year 2023/24.
11. Note the latest Law Enforcement update.

5. PROPOSALS FOR LINFORD CHRISTIE STADIUM BY THE FRIENDS OF WORMWOOD SCRUBS

Stephen Waley-Cohen outlined the proposals for LCS. He noted that the facilities within LCS were in need of significant upgrading, to meet the 21st century sporting requirements, including the track, the covered track, the viewing stand, the changing rooms, the toilet facilities and the lighting installations.

FoWWS Trustees requested that the proposals be carefully reviewed and studied by LBHF Officers, in consultation with the Sports Consultancy and consultant Mark Thomas, with a view to identifying the timelines and costs of the proposals. It was hoped that LBHF officers' review and recommendations could be discussed at the next meeting of the WSCT Committee.

Noting the dire state of the track, Steve Hollingworth (Assistant Director, Leisure, Sports and Culture) said he had sourced some funding to meet the quotes and some of the work was already underway to upgrade the track. Stephen Waley-Cohen said the entire project was expected to be a few millions. Miriam Shea added that the upgrading work was proposed in conjunction with the refurbishment of the TVH Clubhouse to enhance the purposes of the Scrubs.

RESOLVED

That the Committee noted the proposals.

6. DATES OF FUTURE MEETINGS

Members noted the dates of future meetings:

- 21 June 2023
- 6 September 2023
- 12 December 2023
- 6 March 2024

Miriam Shea indicated her intention to step down from her co-opted membership starting from the next municipal year. The Chair thanked Miriam for her long-standing contribution in the past. Stephen Waley-Cohen also thanked Miriam for her past guidance since he became a co-opted member in 2016.

Meeting started: 6.30 pm
Meeting ended: 7.44 pm

Chair _____

Clerk: Debbie Yau
Committee Coordinator
Corporate Services
E-mail: debbie.yau@lbhf.gov.uk

Agenda Item 5

1. MANAGERS REPORT	
Report to Wormwood Scrubs Charitable Trust Committee	
Report Author: Osama El-Amin, Trust Manager Stephen Hollingworth, Advisor to the Trust.	Contact Details: Osama.el-amin@lbhf.gov.uk Stephen.hollingworth@lbhf.gov.uk

Executive Summary and Decisions Sought

The Committee is asked to:

1. Approve HS2`s contractors' access on the Scrubs to remove the Haras fencing from reinstated SBS site.
2. Note HS2 AEM Masterplan implementation update.
3. Approve documents to be submitted to Natural England for the Local Nature Reserve (LNR) Status of the NW Meadow area.
4. Approve the allocation of £30,000 to install security apparatus aimed at prohibiting vehicular access onto the Scrubs.
5. Note Kensington Dragon`s pitch re-surfacing/extension update.
6. Approve the post of Trust Manager on a permanent basis.
7. Approve the Grounds Maintenance contract inflationary uplift.
8. Note progress towards fencing off recreational equipment at the Braybrook side of the Scrubs.
9. Note an update on the Traffic Management System on Woodmans Mews.
10. Note the Community Safety update by the LET.
11. Approve appointment of Macintyre Hudson (MHA) as the Trust`s external auditor for the financial year 2022/23 and their associated fee.
12. Note Trust`s latest financial position.

1. HS2 update on SBS site

At a site visit on 25th May with BBVS (HS2's contractors) it was agreed that the SBS site had been reinstated to an acceptable standard and therefore could be handed back to the Trust. In order not to damage the reinstated area, it is proposed to grant a licence to HS2's contractors to use the main path running east -west to the north of the meadow to transport the Heras fencing off the Scrubs. This would be done under the supervision of Council Officers. This is likely to take 4 – 6 weeks. The site entrance area is part of the UTX site so the boundary along OOC Lane has been fenced off.

Committee to Approve.

2. HS2 AEM Masterplan update

OPDC have confirmed that Planning permission will be required for the Masterplan as some of the work i.e., the wetland area and the Sustainable Urban Drainage scheme (SUDs) constitute engineering works. Further clarification is being sought to determine if the whole of the Masterplan will require Planning consent or just those specific items.

This will not impact too much on the overall programme for delivering the Masterplan as the Planning application can be submitted to coincide with the tender period for the works. Approximately 8 weeks will be required to determine the Planning application following submission.

LUC are currently working on putting together the detailed specification and drawings for the tender package which will also make up much of the information needed as part of the Planning application.

The Masterplan has been revised (Rev J) to include for the rotation of the Model Aircraft Runways following discussion with the pilots. The pilots have requested the runways to be cut and marked out with white lining as a trial.

Procurement documents and drawings are currently being drafted with a view to the open tender commencing in mid to late July 2023.

Committee to Note.

3. Local Nature Reserve (LNR) qualification update

The following documents have been prepared and have been circulated as annexes to this report and for approval at this meeting. They are:

- A Draft Management Plan for the LNR.
- A statement of declaration of the LNR.

- A fact sheet.

Once these documents are approved the next step is to run a month-long consultation process which involves putting a notice in a local newspaper, notices displayed on site referring people to a page on the H&F website for more information. It should be noted that a LNR requires more intervention and management of the area to improve biodiversity of the area.

If there are no firm objections following the consultation phase, the documents will be sent to Natural England to consider the site for LNR status.

As previously consulted on, the emerging Public Space Protection Orders for the LNR will include that dogs are kept on leads in the LNR during the bird nesting season.

The boundary of the proposed LNR is shown in the plan below.



The Trust is asked to select a name for the proposed LNR from the following:




- Wormwood Scrubs Western Meadow
- Wormwood Scrubs Western Meadow Nature Reserve
- Wormwood Scrubs Western Meadow Local Nature Reserve

Committee to Approve.

4. Safety improvements on the Scrubs

Vehicle incursions continue to pose a challenge on the Scrubs. In consultation with the Law Enforcement Team and the London Metropolitan Police, WSCT officers propose the installation of several security installations, aimed at restricting vehicular access across the site. Please refer to the map below indication:



- Key:
-  = existing yellow bar gate.
 -  = proposed new vehicle height restriction barrier. 6' 6"
 -  = proposed new lockable bollards.

1. Wulfstan Street entrance: x1 existing yellow bar gate. X1 proposed new vehicle height restriction barrier. X2 proposed new lockable, removable bollards.
2. Braybrook Street entrance: x1 existing yellow bar gate. X1 proposed new vehicle height restriction barrier. X3 proposed new lockable, removable bollards.
3. Artillery Lane entrance: x1 existing yellow bar gate (at hospital entrance). x3 proposed new lockable, removable bollards.
4. Hammersmith Hospital car park: x1 proposed new vehicle height restriction barrier.
5. Hammersmith Hospital/Linford Christie car park: re-enforcing wire mesh fencing, welding angle iron posts, straightening 15 intermediate posts and installing 1 new corner post.
6. Linford Christie/Outdoor gym: 1 existing yellow bar gate. X1 proposed new vehicle height restriction barrier. X2 proposed new lockable, removable bollards.

This committee is asked to approve £30,000 to achieve these security improvements. Finally, officers are working to strategically place wooden logs at site entrances to further restrict vehicle incursions.

Committee to Approve.

5. Kensington Dragon's pitch re-surfacing/extension project update

Further to the update provided at the last committee meeting, upon submission of a new Planning application, this scheme has been granted permitted development for the amended layout. In consultation with surfacing standards and the LBHF sports booking team, it is advised that these works are best to take place in the late autumn/winter months. It is anticipated that these works will take approximately 6 months to complete. Therefore, we anticipate works to be undertaken from November 2023 – March 2024, weather permitting.

Finally, KDFC continue to engage with other stakeholders to the LCS site, including the Thames Valley Harriers who sought reassurance on any potential interference with their schedule of athletics events.

Committee to Note.

6. Permanent position of the Trust Manager post.

The Trust Manager post was established as temporary position of 2-years, to enable trustees to consider the added value a dedicated post for the Trust would provide in terms of community engagement, coordination, and project delivery. Given the amount of work the Trust has managed over the last 12 months, and will need to deliver going forward, the loss of this post could be detrimental to the Trust and therefore a permanent post may now be considered more appropriate. Therefore, the committee is asked to approve a permanent post of Trust Manager.

Committee to Approve.

7. Grounds Maintenance Contract

The grounds maintenance contract was established as a “no inflation” contract for the first 5 years, to provide certainty to the council’s parks` service, the Housing Revenue Account, and the Trust’s revenue budgets. However, due to the unforeseen financial challenge of inflationary increases faced by our ground's maintenance contractor, LBHF management teams entered discussions aimed to ensure minimum standards attached to each contract specification continue to be met across all 3 contract LOT’s (Lot 1 - Parks, cemeteries and highways, Lot 2 – Housing. Lot 3 - The Wormwood Scrubs). As a result, it was agreed at a corporate level to allow a one-off, annual uplift at 3.51% for 23/24.financial year. This committee is asked to approve an increase at the same level for Lot 3.

Committee to Approve.

8. Installation of low-level wooden fencing around equipment on Braybrook St.

In March, this committee requested officers investigate the cost of installing low-level timber fencing around the perimeter of 3 areas at the Braybrook side of the Scrubs, these were: The new playground area, the old playground area, and the outdoor gym area. Quotes have been generated with specification relating to; 1.09m high fencing, with gates at either end. Phase 2 of these works involves co-producing the preferred version of fencing with equipment users. Therefore, children and parents of Old Oak Primary school and users of the outdoor gym area are being consulted on their preferences. This process will run until the end of the school summer term.

Based on consultation responses, a proposal will be brought back to this committee in September. I

Committee to Note.

9. Traffic Management System on Woodmans Mews

The selected contractor has successfully installed the agreed system, as commissioned by this committee. Completion of these works is restricted by difficulties accessing the necessary 100Amp power supply. WSCT and LBHF officers are working with UK Power networks to deliver this power supply, as a priority. Officers hope to have the work scheduled in the next fortnight, with a 4–6-week lead time on completion. This committee will be kept informed via monthly updates on progress towards becoming fully operational. In addition, a consequent update will be provided at the next committee meeting in September. Finally, the Trust Manager is in contact with the Woodman’s Mews resident's association and will stay connected as this operation develops.

Committee to Note.

10. Community Safety – Law Enforcement Team Report

Wormwood Scrubs updates

Date	12 June 2023
Classification	Information
Title of report	Service update
Report of	Law Enforcement Team
Decision /Decision maker	No
Report author(s)	Ahmad Rafique

Law Enforcement Team Officers for your area –

Ahmad Rafique, Senior Law Enforcement Officer

Alfie Kerrigan, Senior Law Enforcement Officer

Magdalena Niedzwiedz, Law Enforcement Officer, College Park & Old Oak ward

Raul Islas, Law Enforcement Officer, College Park & Old Oak ward

Summary:

This report outlines the role and work undertaken by the Law Enforcement Officers in Wormwood Scrubs.

The Law Enforcement Team (LET) was launched in April 2021 following the amalgamation of various teams, including the Neighborhood Wardens, Parks Police, Street Scene Enforcement and Highways Enforcement. The LET comprises 72 uniformed officers, and the service operates 24/7, 362 days a year.

The LET's main objectives are:

- To support the Council's vision to be the best Council and deliver continuous improvement for our residents.
- To be the cleanest and safest borough.

- To work in partnership with council services, residents, partners, and external agencies to develop a coordinated approach to solving issues and increasing resident satisfaction.
- To support the Police and other partners to protect residents from anti-social behavior and crime.
- Tackle persistent issues, particularly in known hotspots in the borough.

Details of our work in and around WWS – 27th February to 12th June

27 th February to 12 th June		
Issue	No	Comments
Weapon sweeps conducted	16	1 x knife recovered in Braybrook Street close to the picnic area, 1 x garden sheers removed
ASB patrols	41	2 drug dispersal
Dog Issue/ PSPO awareness	25	Ongoing PSPO education, feedback from walkers regards provisions for dog walkers if now being asked to hold a license via sportsbooking@lbhf.gov.uk
Engagements	101	1 unauthorised vehicle told to leave, dog PSPO discussions
Fly tip/ waste	05	Carpet rolls, miscellaneous dumped items, litter clearance, 1 x small van load dumped by the walk leading to LCS
High Visibility Patrols	232	Across WWS, LCS gym, All copse, Nature area,
Illegal encampment	03	observation of Travellers in car park and serving notices on them
Abandoned motorbike removed	01	Unidentified motorbike reported for removal
locking duties	79	yellow gate off Scrubs Lane and checking height barrier Artillery Lane
Rough Sleeper	01	moved on as did not want any support
Tents removed	04	3 x Abandoned tents removed, 1 x someone staying in asked to leave
TOTAL	508	Average - 4.5 inspections per day

Hi-Visibility patrols:

From 27th February to 12th June, Officers have reported 508 various interactions over this period.

LET Officers have engaged with residents, illegal encampments, visitors, dog walkers, hospital workers, event organisers, public gym users, stakeholders, and facility users.

Public reassurance and safeguarding work:

- Undertaking regular patrols to deter crime and fear of crime.
- Inspect the litter bins, conduct knife sweeps, report waste for clearance and report damage to litter bins and other park furniture.
- Ongoing engagements with dog owners and professional walkers

WWS is patrolled both by the North officers and the Night Teams – these taskings we will continue for the near future.

Professional Dog Walkers

- Continued patrols and engagements with all dog users on WWS
- Educating and engaging with the Professional Dog Walkers on the Dogs Public Space Protection Order (PSPO)

[Draft Public Spaces Protection Order - Responsible Dog Ownership | LBHF](#)

Illegal Encampment

- Serving three eviction papers on Travellers who occupied Hospital Car park in March, April, and May 2023.
- LET have expressed to WWS Charitable Trust Manager the requirement for a height restriction barrier to this area as this is now the fifth time of Travellers gaining unauthorised access. Preventative suggestions have been made.
- A meeting was attended with the partners to find the best way forward on the restricted barriers for caravans gaining access via the Hammersmith Hospital car park.

Sexual allegation and Support to Police:

- LET Officers worked with the Police Officers locating the alleged sexual offenders who had sexually assaulted a 16-year-old male. Officers conducted a detailed search of the wooded area/ behind the copse and found the individuals fitting both physical and clothing descriptions.
- Police were advised who conducted further investigations.

Missing Child:

- Whilst patrolling on the WWS, a concerned parent approached the Officers asking them to look for her missing child. Officers made extensive searches of the WWS and located the missing child. The parent was delighted to have found her child and appreciated LET's assistance with this.

Dogs in Children's play area:

- A male was engaged and advised to leave the children's play area. His attention was brought towards the signage on the fence. He complied with LET.

Illegal Tents:

- Four illegal tents/ laid carpets were located and removed.

Rough Sleeping:

- A male was spotted rough sleeping on the WWS outside Cops 2. He was engaged and details obtained. He was served with a Community Protection Notice Warning, not to return to WWS for rough sleeping and anywhere within LBHF. Outreach Teams had been notified.

Engagement with Residents/ WWS users:

- Many engagements with dog walkers using the scrubs safely and securely, feedback still on walkers with excess of 4 and not properly watching the animals in their care.
- Feedback on professional licence managed by Sports Bookings is that what provisions are being put in place in exchange for licence funds e.g., water tap.
- Location mentioned for use concerns of damage to ground, only shaded area in summer for dog walkers and users, additional crime and ASB to the area, disruption to the eco system.

Fire put down:

- Officers came across a fire close to copse 1. It was a small fire and on advice, the male put it out.
- Copse 2 was inspected, and Officers observed a fire being set behind the bushes which were still lit. Officers managed to put the fire down by putting soil, rainwater and stubbing it out.

Safeguarding the Council Assets:

- Vehicles being parked on the grass.
- Reporting of any damage to the infrastructure at WWS
- Checking on any unauthorised usage of WWS (sports events, personal training, unauthorised campers/ gazebos, illegal street trading (ice cream vendors, hot dog sellers, etc.).
- Regular patrols are being undertaken, ensuring no unauthorised campers are sighted at WWS.

Park Locking:

- LET officers lock the WWS main gates daily.

- Reporting on any defects to gates, metal bollards, fences, trees, grass, path, car parking areas, etc.
- Additional patrols while works are undertaken with the access changes off Scrubs Lane

How to contact the LET:

We are aware that residents and resident groups will want to know their ward officers, and we are committed to ensuring that this happens. It is important that our ward officers know as much about their ward as possible and that residents are essential to assisting us with this knowledge.

If you would like to meet with the Seniors or the ward Officers on-site to undertake a site visit around WWS, please email oldoakcollegepark_northwards@lbhf.gov.uk or the team seniors at Ahmad.Rafique@lbhf.gov.uk / Alfie.Kerrigan@lbhf.gov.uk.

To contact the LET, via telephone please call 020 8753 1100 (option 3 then option 1) and via LET.HF@lbhf.gov.uk. When you contact us, your enquiry is logged and allocated to a ward officer. Ward officer will contact you with updates and arrange to meet or speak with you etc. Old Oak & College Park ward has now a dedicated email address which is oldoakcollegepark_northwards@lbhf.gov.uk

The team website be accessed here - <https://www.lbhf.gov.uk/crime/law-enforcement-team>

11. Appointment of external auditor for the financial year 2022/23

The Trust is required to appoint an auditor for its 2022/23 accounts. The Trust has used the services of the auditors MHA Macintyre Hudson (MHA) since the audit of its 2019/20 accounts. Subject to approval by the Committee, MHA have provisionally agreed to undertake the audit of the 2022/23 Trust accounts and have provided a quote of £10,900 (+VAT) for this work.

A waiver has already been approved by the Council's Head of Procurement to appoint MHA subject to approval by the WSCT committee. This is due to the competitive quote proposed when compared to previous years and the significant work involved in changing audit provider (given various release protocols and onboarding requirements).

A one-year contract will also allow the Council to align the WSCT audit contract period with the Council's main audit (the PSAA arrangement for the main Council audit being 2023/24 to 2027/28). This could potentially unlock efficiencies and economies of scale in future. Therefore, it is recommended that MHA are engaged by the Trust for the external audit of the 2022/23 accounts.

The Committee is asked to approve the appointment of MHA Macintyre Hudson LLP (MHA) as the Trust's external auditor for the accounting year 2022/23 and also approve their proposed fee of £10,900 (+VAT).

Committee to approve.

12. Take note of the Trust' latest financial position.

The financial forecast for Wormwood Scrubs Charitable Trust ("the Trust") for 2023/24 is summarised below and is detailed in Annexe 4. Financial transactions for the financial year to date are set out in Annexe 5.

Activity	Outturn 2017/18	Outturn 2018/19	Outturn 2019/20	Outturn 2020/21	Outturn 2021/22	Outturn 2022/23	Budget 2023/24	Forecast 2023/24	Variance 2022/23	Movement Between Years		Comments
										Budget	Forecast	
Pay and Display Meters & Cashless Parking	(259,674)	(351,834)	(324,945)	(212,757)	(312,739)	(301,509)	(324,945)	(324,945)	0	-8%	-8%	Pay & Display and cashless parking income budget remains the same as 2022/23 (originally set at the 2019/20 outturn (£324,945)). This is higher than the 2022/23 outturn (£301,509) due to the anticipated full year impact of the introduction of weekend parking.
Hammersmith Hospital Car Park Licence	(324,619)	(337,229)	(346,995)	(353,547)	(362,467)	(391,983)	(433,285)	(433,285)	0	-11%	-11%	2023/24: £Q1 - Q3 (signed agreement) @ £108,051.13 plus forecasted Q4 @ £109,131.64
Other income from activities for generating funds	(488,002)	(371,078)	(322,073)	(331,286)	(394,099)	(389,797)	(369,966)	(390,966)	(21,000)	5%	0%	KAA Income (£343,128); Pony Centre Income (£13,500); UKPN rent (£3446); Eid prayers (£800); Filming income (£6000); and investment income (£24,092)
Grant Income		0	0	0	0	(173,572)	0	0	0			
Total Income and endowments	(1,072,295)	(1,060,141)	(994,013)	(897,590)	(1,069,304)	(1,256,862)	(1,128,196)	(1,149,196)	(21,000)	10%	9%	
Grounds Maintenance	706,909	719,895	738,368	769,767	739,981	411,757	443,008	462,108	19,100	8%	12%	Planned Grounds Maintenance cost (£337,596.54), Non Routine maintenance (50,135), Depot wall (£30,000), Fencing for children's area (£20,000), Other fencing (£4,000) and plus apportioned governance costs (£20,376.91)
Contribution to Linford Christie Stadium	32,330	32,356	84,205	63,174	170,253	64,258	66,178	65,906	(272)	3%	3%	Fixed annual cost of £63,000 plus £2,906.17 governance costs.
Other Expenditure	35,093	80,945	24,235	15,209	66,679	310,969	219,544	265,717	46,172	-29%	-15%	Kensington Dragons (£100,000); Thames Valley Harriers (£40,000); Emergency vehicle access (£50,000), CCTV LET (£8,000), Ecology & Artist (£11,000), dog exercise area (£20,000), bicycle racks (£15,000), Pony Centre grant funding (£10,000), plus governance costs (£11,716.92)
Trust Manager - Strategic Governance Review implementation	0	0	0	0	0	43,052	70,000	64,000	(6,000)	100%	100%	Costs associated with Wormwood Trust Charitable Trust Manager
Total Expenditure	774,332	833,196	846,808	848,151	976,912	830,036	798,731	857,732	59,001	-4%	3%	
Net (income)/expenditure	(297,964)	(226,944)	(147,206)	(49,439)	(92,392)	(426,825)	(329,465)	(291,464)	38,001	23%	32%	

The budget for 2023/24 was agreed with an anticipated net income outturn of £329,465. The current forecast (at quarter 1 (Q1)) is a net income outturn of £291,464; a movement of net £38,001.

Forecast movement: The £21,000 favourable income movement is due to improved interest rates and the increased Trust fund balance, due to delayed expenditure. The £59,001 expenditure increase includes grant and improvements.

Income Forecast 2023/24 (Q1)

The 2023/24 income forecast is £1,149,196. This is £21,000 more than budgeted (1,256,862) due to the significant increase in interest on Trust funds. The interest budget has been set at £2,000 since 2021/22. Interest received in 2021/22 was only £552, but this increased to £22,253 in 2022/23. However, the 2023//24 interest budget was set before the 2022/23 figures were known.

Forecasted pay & display and cashless parking income (P&D) is £324,945. This is higher than the £301,509 2022/23 P&D outturn as there will be a full year impact of recently introduced weekend parking.

Hammersmith Hospital Car Park income is forecasted at £433,285. This is £51,872 and £41,403 more than the 2022/23 budget and outturn, respectively. The annual increase is higher than previous years due to the marked increase in Retail Price Index (RPI).

Year	RPI Value	Annual Licence Fee calculated	Deduction of Routine Maintenance Fund	Net Annual Licence Fee
Dec-19	October 2019 RPI – 291.0	£357,998.85	£5,634.46	£352,364.39
Dec-20	October 2020 RPI – 294.3	£362,807.00	£5,710.00	£357,097.00
Dec-21	October 2021 RPI – 312.0	£384,627.00	£6,053.50	£378,573.50
Dec-22	October 2022 RPI – 356.2	£439,115.67	£6,911.14	£432,204.53

This Q1 Hospital Car park forecast is based on 3 quarters at the agreed rate (108,051.13) and a 1% uplift for Quarter 4 (£109,131.64 - January to March 2024).

Other income is forecasted at £390,966, which includes: £343,128 annual rental income payable by KAA for the temporary site; £13,500 Pony Centre income; £6,800 Filming and events income from ad hoc filming assignments and events; £3446 annual rental income payable by UKPN for occupation of the Scrubs land for the electric vehicle charging points (the agreement continues for the next four years); and £24,092 estimated investment income from the bank balance and lodge.

Expenditure Forecast 2023/2024 (Q1)

The 2023/24 expenditure forecast of £857,732 (£822,732 direct costs + £35,000 governance costs) is £59,001 more than budgeted (£798,731).

Governance Cost – These are variable and comprise of Audit, Legal and Finance support to the Trust. In 2021/22 and 2022/23 governance costs totalled £31,127 and £15,406.22, respectively. The Q1 governance costs forecast is £35,000, as budgeted. Apportioned by value cost category, the governance cost allocations are forecasted as follows:

2023/24 Q1 Forecast (at June 2023)	Budgeted Direct	Forecasted Direct	Governance costs	Total
	£	£	£	£
Grounds Maintenance (contract)	337,596	337,597	15,573	353,170
Contribution to Linford Chrstie Stadium	63,000	63,000	2,906	65,906
Non Routine Maintenance	84,135	104,135	4,804	108,939
Other exepnditure	209,000	254,000	11,717	265,717
Trust Manager	70,000	64,000	-	64,000
Total	763,731	822,732	35,000	857,732

Grounds Maintenance (GM) forecast: £462,108 – Includes both planned routine maintenance (forecast: 337,597) and non-routine maintenance (forecast: £104,135). Non-routine maintenance has increased by £20,000 as it now includes the low-level fencing for the new children’s playground alongside the budget items: unallocated maintenance and fencing (£54,135); and deport wall works (£30,000). 58% of the governance costs (£20 376.91) are allocated to GM.

Contribution to Linford Christie Stadium forecast: £65,906 – Governance costs, totalling £2,906.17 have been apportioned to this fixed cost of £65,000.

Other expenditure forecast: £265,717 (including £11,171 governance costs) – This forecast includes:

Budgeted items (209,000): Currently only £40% (£100,000) of the £250,00 agreed funding for Kensington Dragons is forecasted in 2023/24; there also grant funding

Thames valley Harriers for the Club House (£40,000), review of emergency vehicle access (£50,000), Ecology and artist expenditure (£11,000) and CCTV led by the Law enforcement Team (£8,000).

Unbudgeted items included in the forecast for other expenditure (£45,000) include: Dog exercise area improvements (£20,000); installation of 2 bicycle racks (£15,000); and a grant for the Pony Centre (£10,000).

Strategic governance review forecast: £64,000 – this includes the annual costs associated with the Wormwood Scrubs Charitable Trust Manager post.

Trust Funds

Subject to 2022/23 audit general unrestricted income funds at the end of 2022/23 are now projected at £1,457,796. Given the current 2023/24 forecast total Charity Trust funds are estimated to increase as shown below.

Balance Sheet at end of Year					
	Outturn 2019/20	Outturn 2020/21	Outturn 2021/22	Unaudited Outturn 2022/23	Q1 Forecast 2023/24
Tangible Assets	5,000,001	5,000,001	5,000,001	5,000,001	5,000,001
Cash at bank	630,800	684,358	929,464	1,457,794	1,749,260
Creditors	(52,131)	(46,258)	(73,531)	0	0
Debtors	310,723	300,277	175,035	0	0
Net Assets	5,889,393	5,938,378	6,030,970	6,457,795	6,749,261
Fixed Assets funds	5,000,001	5,000,001	5,000,001	5,000,001	5,000,001
Unrestricted Income Funds	889,392	938,377	1,030,969	1,457,796	1,749,260
Total Charity Funds	5,889,393	5,938,378	6,030,970	6,457,797	6,749,261

Committee to Note.

References:

[Annexe 1: Local Nature Reserve \(LNR\) – Draft Ecological Management Document](#)

[Annexe 2: Local Nature Reserve - A statement of declaration of the LNR.](#)

Annexe 3: LNR Fact Sheet.

WORMWOOD SCRUBS CHARITABLE TRUST			
STATEMENT OF ACCOUNTS 2023/24 - Unaudited			
Wormwood Scrubs Charitable Trust			
Statement of Financial Activities for Year ended 31 March 2024			
Income and Expenditure	2023/24 Forecast	2022/23 unaudited	Notes
	£	£	
Income and endowments from:			
Donations and legacies			
Income from Charitable activities:			
Pay and Display Parking Meters	(324,945)	(301,509)	Parking income is recovering and is almost at pre-COVID-19 levels
Hammersmith Hospital Car Park Licence	(433,285)	(391,983)	Contracted lease payments are expected to increase by inflation
Other trading activities	(366,874)	(366,453)	Includes income from the KAA, UKPN charging points, Pony Centre and filming income.
Income from Investments	(24,092)	(23,345)	Interest on cash balances and rental income from the park lodge.
Income from donations and grants	0	(173,572)	HS2 Ltd and GLA grant funding
Total Income and endowments	(1,149,196)	(1,256,862)	
Expenditure on:			
Raising funds	0	0	
Charitable activities:			
Contribution to Linford Christie Stadium	65,906	64,258	Contribution to Linford Christie Stadium, asbestos removal plus proportion of governance costs.
Non Routine Maintenance of Wormwood Scrubs	108,939	52,278	Expenditure on non-routine grounds maintenance plus proportion of governance costs.
Routine Grounds Maintenance of Wormwood Scrubs	353,170	359,480	Grounds Maintenance contracted spend plus proportion of governance costs.
Direct Staff	64,000	43,052	Trust Manager - Strategic governance review implementation
Charitable expenditure	0	0	HS2 Ltd
Other expenditure	265,717	310,969	Grant related projects, traffic management and other projects
Total Expenditure	857,732	830,036	
Net gains/(losses) on investments			
Net (income)/expenditure	(291,464)	(426,825)	
Reconciliation of Funds			
Total funds brought forward	(6,457,797)	(6,030,970)	
Total funds carried forward	(6,749,262)	(6,457,797)	
All income is unrestricted.			

Wormwood Scrubs Charitable Trust Transactions (1st April 2023 to 13th June 2023)		(46,176.07)
Activity	Comments	Amount £
Direct Costs staff related	Wormwood Scrubs Manager Direct Costs	4,315.25
Direct Costs staff related	Wormwood Scrubs Manager Direct Costs	4,315.25
Direct Costs staff related	Wormwood Scrubs Manager Direct Costs	4,315.25
Direct Costs staff related	Wormwood Scrubs Manager Direct Costs	490.90
Direct Costs staff related	Wormwood Scrubs Manager Direct Costs	490.90
Direct Costs staff related	Wormwood Scrubs Manager Direct Costs	490.90
Direct Costs staff related	Wormwood Scrubs Manager Direct Costs	1,087.50
Routine Grounds Maintenance of Wormwood Scrubs	WSCT GM INFLATION 01/02/23 TO 31/03/2023	1,665.68
Routine Grounds Maintenance of Wormwood Scrubs	WSCT GM CONTRACT 01/04/23 TO 30/06/2023	73,680.98
Non Routine Maintenance of Wormwood Scrubs	IDV01039-HS2 TREES AND SHRUBS FOR WSCT	788.00
Non Routine Maintenance of Wormwood Scrubs	WORMWOOD SCRUBS - BOOT SCRAPER CODE:	478.08
Non Routine Maintenance of Wormwood Scrubs	WORMWOOD SCRUBS - BOOT SCRAPER CODE:	(86.04)
Non Routine Maintenance of Wormwood Scrubs	WORMWOOD SCRUBS GREEN FLAG LUNCH	190.00
Non Routine Maintenance of Wormwood Scrubs	WORMWOOD SCRUBS- WARRANTY REPLACEMENT	(1,310.00)
Non Routine Maintenance of Wormwood Scrubs	WORMWOOD SCRUBS PLAY APPROVED 07.03.23	(163.00)
Non Routine Maintenance of Wormwood Scrubs	WORMWOOD SCRUBS- BIN REPLACEMENT IN THE	502.00
Non Routine Maintenance of Wormwood Scrubs	WORMWOOD SCRUBS - SUPPLY AND INSTALL OF	(350.00)
Non Routine Maintenance of Wormwood Scrubs	ACCRUALS-WSCT003-2022/23 CREDIT NOTE 9004825403-DE	(350.00)
Non Routine Maintenance of Wormwood Scrubs	REPAIR TO WALL DAMAGED AT LINFORD	600.00
Non Routine Maintenance of Wormwood Scrubs	ORD 67007, TREE WORKS ADHOC FEB,	737.00
Non Routine Maintenance of Wormwood Scrubs	22/03/2023 KINGSPAN WATER ENERG	657.00
Non Routine Maintenance of Wormwood Scrubs	21/04/2023 WWW.BOSTONSEEDS.CO	271.66
Non Routine Maintenance of Wormwood Scrubs	26/04/2023 WWW.BOSTONSEEDS.CO	271.66
Non Routine Maintenance of Wormwood Scrubs	LABOUR AND MATERIAL COSTS TO RE-BUILD	18,850.00
Governance Costs - Audit	ACCRUAL-WSCT02-AUDIT FEE 2022/2023-CREDITOR	(10,900.00)
Other trading activities	WORMWOOD SCRUBS PARKING INC APRIL 2023 VAT	(33,828.42)
Other trading activities	CHARING CROSS HOSPITAL CAR PARK PERIOD: 25/03/2023 TO 23/06/2023	(108,051.13)
Other trading activities	KENSINGTON ALDRIDGE ACADEMY RENT: APRIL 2023	(28,594.00)
Other trading activities	KENSINGTON ALDRIDGE ACADEMY RENT: MAY 2023	(28,594.00)
Other trading activities	KENSINGTON ALDRIDGE ACADEMY RENT: JUNE 2023	(28,594.00)
Other trading activities	RENTAL INCOME (PONY CENTRE) APRIL TO JUNE 2023	(3,375.00)
Income from Investments	RENTAL INCOME (LODGE) April 2023	(273.00)
Main activities		(130,270.58)
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	4,062.25
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	4,062.25
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	4,062.25
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	455.99
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	455.99
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	455.99
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	881.50
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	881.50
Direct Costs staff related Development	Wormwood Scrubs Development Manager direct costs	881.50
Governance Costs	PLANTING ORD 67006, HS2 REPLACEMENT	3,585.00
Governance Costs	HS2 Claim accrual	178.75
Governance Costs	HS2 Claim accrual	1,344.00
Governance Costs	HS2 Claim accrual	1,047.80
Governance Costs	HS2 Claim accrual	14,999.00
Governance Costs	HS2 Claim accrual	11,165.00
Governance Costs	HS2 Claim accrual	6,033.60
Governance Costs	HS2 Claim accrual	4,752.00
Governance Costs	HS2 Claim accrual	10,939.60
Governance Costs	HS2 Claim accrual	2,037.74
Governance Costs	HS2 Claim accrual	504.00
Governance Costs	HS2 Claim accrual	2,083.80
Governance Costs	HS2 Claim accrual	9,225.00
HS2 Ltd		84,094.51



Local Nature Reserve Fact Sheet

Please complete at least sections 1-6 along with as much information as possible for sections 7-25 as these details will be used to support Natural England's online site finder [Designated Site View](#).

1) Official name of reserve	TBC Note: Forest LNR is named 'Wormwood Scrubs' Some suggested names: Wormwood Scrubs Western Meadow Wormwood Scrubs Western Meadow Nature Reserve Wormwood Scrubs Western Meadow Local Nature Reserve
2) Date of declaration	TBC - After Public Consultation
3) Declaring authority	London Borough of Hammersmith & Fulham
4) Catchment local authority	Greater London Authority
5) County	Greater London
6) Please supply a digital boundary for the site or if not available please supply a hard copy map and complete sections a) and b) below.	
a) area in hectares (for linear sites length in kilometres may be used)	13.4 ha
b) Location (nearest town/village)	Hammersmith
c) Grid reference	TQ218817
d) Address & Postcode	Wormwood Scrubs Hammersmith & Fulham London W12 0DF
7) Other designations	SINC – Borough (Grade 1) Metropolitan Open Land Registered Common Land
8) LNR type (rural, urban or urban fringe)	Urban
9) Category (biological, geological or both)	Biological
10) Habitat types and % cover (e.g. woodland 20%, grassland 10%, wetland 2%)	g3 Neutral grassland 7.7% g3c5 Arrhenatherum neutral grassland 65.8% g4 Modified grassland 3.1% h2a Hedgerow 0.4% h3 Dense scrub 23.0%
11) Land ownership (e.g. Local Authority,	Local Authority

Parish Council)	
12) Responsibility for management (e.g. Local Authority, Wildlife Trust, other)	Local Authority
13) Date of last management plan	June 2023
14) Duration of management plan	5 Years
15) Byelaws	<p>See the below link for the Byelaws made by the Council of the London Borough of Hammersmith and Fulham under section 164 of the Public Health Act 1875, and sections 12 and 15 of the Open Spaces Act 1906, with respect to pleasure grounds, public walks and open spaces.</p> <p>https://www.lbhf.gov.uk/arts-and-parks/parks-and-open-spaces/byelaws-pleasure-grounds-public-walks-and-open-spaces</p> <p>[note: currently in discussion with legal re. dogs on leashes during bird nesting season]</p>
16) Educational use	<ul style="list-style-type: none"> • Forest School • Volunteering • Used by local primary school and community centre <p>For details, please see the accompanying 'Wormwood Scrubs: Wildlife Meadow Local Nature Reserve Management Plan (2023 – 2028)'</p>
17) Has any part of the site been de-declared?	No
18) How to get there	<p>Wormwood Scrubs [LNR NAME] is well served by public transport.</p> <p>East Acton Station (central line) is a 7 minute walk away from the LNR.</p> <p>A number of bus stops are within a 5 minute walk from the LNR. These bus stops are served by routes 7, 70, 72, 228, 283, N7 and N72.</p> <p>Alternatively, the site is also served by the Wormwood Scrubs Car Park to the south.</p>
19) Visitor facilities	Car park
20) What to see	[LNR name] is a green oasis in a densely urbanised area. A variety of wildlife habitats can be seen, as well as a number of nationally important species.



Local Nature Reserve Fact Sheet

	<p>The reserve is open to the public year-round and is well used by high variety of people, including but not limited to joggers, dog walkers, wildlife enthusiasts, bird watchers and model aircraft hobbyists where the model aircraft zone overlaps with the pLNR.</p> <p>For more details on what can be seen and what notable species are present, please see the accompanying 'Wormwood Scrubs: Wildlife Meadow Local Nature Reserve Management Plan (2023 – 2028)'</p>
21) Contact for further information	ecology@lbhf.gov.uk or parks@lbhf.gov.uk
22) Volunteers/Friends of Groups	Friends of Wormwood Scrubs https://www.friendsofthescrubs.uk/
23) Website address (if applicable)	https://www.lbhf.gov.uk/arts-and-parks/parks-and-open-spaces/wormwood-scrubs-open-space
24) Photographs (and name of photographer)	[to be added]
25) Any other relevant information	

Form Completed by: Simone Turner (Ecology Officer)

Email: ecology@lbhf.gov.uk

Date: [to be added when finalised]